

COMMUNICATION SKILLS IN ENGLISH

F.Y.B.A. Sem. I

- Dr. Arundhati Barde
- Mrs. Pranita Kamath



Himalaya Publishing House

ISO 9001:2015 CERTIFIED

ABOUT THE BOOK

The aim of this book is to acquaint the learners with functional aspects of English language in order to improve their communication skills. It is based on the revised syllabus of F.Y.B.A. Communication Skills in English to be implemented from the academic year 2021-22. This book covers the theoretical background of English as an international language. At the same time, it emphasizes on the practical aspects of communication skills including Listening, Speaking, Reading and Writing skills. To assist learners to acquire mastery over all these skills, ample exercises have been given along with the study material. It will be useful for the learners located in urban and rural areas.

ABOUT THE AUTHORS

Dr. Arundhati Barde is an Assistant Professor and Head, Department of English, Sonopant Dandekar Arts, V.S. Apte Science and M.H. Mehta Commerce College, Palghar.

Mrs. Pranita Kamath is an Assistant Professor, Department of Business Communication, SKM's J.M. Patel College of Commerce, Goregaon (West), Mumbai.

www.himpub.com

